

NAVODILO ZA VNOS RAZPISA V FIS KOLEDAR

The screenshot displays the FIS Alpine Skiing Competitions interface. At the top, there is a table of events with columns for Date, Code, Event, Category, Gender, Race, and Comments. Below this, there are two main sections: 'CONTACT' and 'TECHNICAL DELEGATE'.

CONTACT

General information

Event Program Item: [Click Here To Add The Event Program](#)

Picture:

Address: SK Alpetour Podčunko Tr. 4220 Škofja Loka, SI, SI

Phone: +386 4 512 22 82

Fax: +386 4 512 22 82

General Email: info@sk-alpetour.si

TECHNICAL DELEGATE

Code	Name	Nation	TD ID
0939	Tark Sandro	AUT	1187
9902	Tark Sandro	AUT	1187
0940	Tark Sandro	AUT	1187
1003	Tark Sandro	AUT	1187

SLIKA 1

Za vnos razpisa v FIS koledar potrebujemo dostop do mail naslova, ki je naveden za želeno prireditev pod **General Email**. Tako najprej na spletni strani FIS (www.fisSKI.com) v koledarju FIS tekem alpskega smučanja poiščemo želeno prireditev in z miško izberemo siv gumb: **Click Here To Add The Event Program**. (glej SLIKO 1).

The screenshot shows the FIS Event Manager interface. At the top, it displays 'FIS EVENT MANAGER' and 'Alpine Skiing, Stari vrh 🇸🇮 19.-20.12.2022'. Below this, there is a form with the text 'E-mail: info@sk-alpetour.si' and a large orange button labeled 'Request Authentication Code'. At the bottom, there is a note: 'Enter the general contact e-mail address as published in the FIS calendar, and request an authentication code. Using the authentication code you will be able to make changes to the event.'

SLIKA2

Pojavi se okno, kamor vnesemo mail naslov, ki ga najdemo pod **General Email** in z miško izberemo rumen gumb **Request Authentication Code**.



Hello!

We have received an authentication request to manage data for event "Stari vrh (SLO)".

To manage the event data, please use authentication code **RotWltQt**, or click on the button below.

Manage event

Thanks,
FIS

SLIKA 3

Na naveden email naslov dobimo zgornje sporočilo. Z miško izberemo Črn gumb **Manage event**.

FIS EVENT MANAGER

Alpine Skiing, Stari vrh 🇸🇮 12.-13.12.2022

Code: RotWLTQ|

Validate Authentication Code

Enter the general contact e-mail address as published in the FIS calendar, and request an authentication code. Using the authentication code you will be able to make changes to the event.

SLIKA 4

Druga možnost: Kodo, ki smo jo dobili po mailu, vnesemo v zgornje sporočilo, ki se nam pojavi na spletni strani FIS takoj po tem, ko smo poslali zahtevek zanjo (glej SLIKO 2).

ORGANISER

Phone: +360 31 325 276

Address: SK Pojane

Mobile: Pojane 77

Fax: address 3rd line

General e-mail: bojan.perko@gmail.com

ZIP/CLY: 4223 Pojane nad Škofjo Loko.

Entries e-mail: info.timing@gmail.com

Social media:

Accommodation e-mail: info@guestia-lpan.si

Timezone: Choose

Website: http://www.sk-pojane.si/

OFFICIALS

Type: Technical Delegate Name: Wilhelm Galsdorfer

Nation: Austria

Type: Chief of Race Name: John Doss

E-mail: jdoss@jocoreports.com Phone: +44 11223344

Nation: Choose

OFFICES AND THEIR OPENING TIMES

Type: Race office Opening times: 10:00 - 13:00

LocationAddress: Conference room

EVENT SCHEDULE

Type	Event	Location	Event

ADDITIONAL DETAILS

Save Draft Save And Publish

SLIKA 5

Odpre se nam spletna stran, na kateri lahko vnesemo podatke o razpisu (vedno izberemo rumen gumb **Add**):

- Gumb 1: Podatki o tekmovalni pisarni.
- Gumb 2: Podatki o članih žirije: TD, Vodja tekmovanja, Race direktor, ...
- Gumb 3: Podatki o tekmah na prireditvi. Za vsako tekmo posebej lahko vnesemo:
 - o Podatke o Seji vodij ekip (glej sliko 6)
 - o Vse ostale podatke o tekmi (glej sliko 7)

Pod **ADDITIONAL DETAILS** po navadi vnesemo vse ostale podatke (nastanitve, smučarske vozovnice, delovanje naprav, štartnine, whatsapp povezava, kontaktni podatki kot npr dodatne mobilne številke, možnost treninga in ogrevanja, ...)

Ko smo končali, ne pozabimo izbrati rumenega gumba 4 (**Save And Publish**), s katerim potrdimo objavo na FIS spletni strani.

Če želimo razpis popraviti, lahko kadarkoli ponovno z zgoraj omenjenim postopkom dostopamo do podatkov razpisa in jih poljubno krat popravimo oz. dopolnimo.

ADD NEW SCHEDULE ENTRY ✕

Date: 11. 12. 2022 📅 Time: 19:00 🕒

This field is required.

Type: Team Captains' Meeting ▼

Location: Ulica, kraj, prostor, ...|

12 Dec 935 M FIS Giant Slalom

12 Dec 5898 W FIS Giant Slalom

13 Dec 936 M FIS Giant Slalom

13 Dec 5899 W FIS Giant Slalom

Add

SLIKA 6

ADD NEW SCHEDULE ENTRY ✕

Date: 11. 12. 2022 📅 Time: 19:00 🕒

Type: Choose ▼

- Start run 1
- Start run 2
- Start run 3
- Prize Giving Ceremony
- Training
- Inspection run 1
- Inspection run 2
- Inspection run 3
- Public draw

Add

SLIKA 7